



**THE VALLEYS**  
MEDICAL PARTNERSHIP

## Patient Participation Group (PPG)

### Agenda

Date of Meeting: Thursday 21 November 2024  
Time: 6:30pm  
Location: Moss Valley Medical Practice

1. **Chairman's welcome and apologies received**
2. **Minutes of previous meetings**
3. **Matters arising from previous minutes**
4. **Practice update**  
Including new members of staff, vacancies
5. **Feedback from Patient Outreach Opportunities: Vaccination Events**  
(Adrian/Helen/John)
6. **Reauthorising Medication:**  
General Feedback and Experience of PPG Members
7. **PPG Terms of Reference**  
Review of Terms of Reference
8. **Complaint Response: PPG Roles and Responsibilities**
9. **2025 PPG Meeting Dates and Focus/Input into the Agenda**
10. **Any other business**

Please note: Agenda items and discussion should relate to general items of interest to specific patient groups or the wider population. It is not an appropriate forum for discussing personal health issues.

**! Members and those in attendance are asked to switch mobile phones off for the duration of the meeting !**